		s10	session plan
COOP		Mobility facilitation	EQF level 5 units of L.O.
		as a sending or hosting partner	COOP 1 & 2
Objectives			Trainer
•			
	Facilitate a learner's (or other trainer's) mobility in all or one of the 4 aspects:		Place
	•	mentoring, vocational support for the trainee (or trainer)	unspecified
		administrative work	Time
	0	networking, communicating with partner organisations	3 months
		fund raising and reporting	preparation (part
•	Develop cu	riosity and understanding towards different cultures	time), 1 week
•	Build confid	mobility or more	
•	Develop an		
•	Develop co		
Method			
Internet research			
•	Help the le		
Content	- Relevant websites		Documents
	- Relevant umbrella MoU, specific MoU for a particular mobility,		- t_Resources
	learning agreement, how to record the activity		
	- EU network for straw bale or earth building contacts, ebe and ESBA		
	- The role of training centres in mobility actions		
ပ	- Mobility funding possibilities, how to explore and secure funding		
	- Europass (<mark>see alsoxxx)</mark>		
	- Mento		Equipment
Activities	The trainer supports the trainee through the process of setting up and		
		ut a mobility, including	
	0	0	
	0	initial contact	
	0		
	0	communication with host fund raising	
Ç	0	completing documentation and administration	
Q		keeping a record of the activity for self promotion	
		Recoming a record of the activity for sen promotion	

Preparation

Contact relevant the European networks, training centres or organisations before to enable process Internet research

Documents for travel, funding and mobility